



# 2024-2025 Student Registration Procedures

NOTE: CCSD Online Registration for the 2024-2025 school year will begin on **April 15, 2024**. At that time please complete the following steps in order.

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**Make sure you complete both steps and highlighted areas in order.**

**Step 1:** Please complete the following CCSD online registration (OLR) that applies to you.

**[CCSD Existing Student OLR](#)**

Use this link for children currently enrolled in a CCSD school or to Add a Kindergartener/PreSchooler (if placed or selected). Please use the [Campus Parent](#) link and sign in with your username and password. Proof of address and ID must be uploaded to the form or turned in to the front office before your student can be placed in a classroom

**[CCSD New Student OLR](#)**- Use this link if you are new to CCSD or are returning after leaving CCSD. All required documents listed in step 2 must be uploaded to the form or turned in to the front office before your student can be placed into a classroom.

\*If you already have a parent portal account, please do not create a new one for your students. If you are having problems accessing your portal account and cannot fix it by using the password reset feature, please call the office at 702-799-2250

**Step 2:** Once Completed, please have the following documents prepared. You will click here [2024-2025 Registration Form](#) to fill out the form and upload your documents.

**\*Parent Proof of ID - New to District**

Please note: Permanent and temporary guardians should be prepared to provide proof of guardianship at the time of registration.

**\*Proof of Address - New to District and Current**

One of the following proofs of address in your name is required to show you live in our zone:

- Power bill, or
- Water bill, or
- Gas bill

We will accept a fax from the utility company. Note that a driver's license, telephone bill, or cable bill is not an acceptable proof of address.

**If you are living with a friend or relative, please follow the directions sent by**

**shared housing (you will select this option when completing the online registration):**

**\*Proof of Child's Identity - Kindergarten and New to District, Charter and Private Only**

One of the following is needed to show proof of a child's identity:

- Original birth certificate
- Passport
- Certified birth card issued by the Clark County Health District or a health district from another state. Photocopies will not be accepted.
- This is only needed if enrolling in CCSD for the first time.

**\*Immunization Record - New to District, Charter and Private Only**

- [Immunization Resources](#)